

Hygiene Social Contract

In order to create a positive hygiene environment that supports our food safety core values, we as leaders, and employees of _____ hereby agree to uphold the following rules of behavior in all interactions with ourselves, our fellow team members, and the company:

Think and act like an owner:

- Keep the bigger picture of hygiene in mind at all times
- Do the right thing even when no one is watching
- Collaborate with all organizational levels and departments to create an effective hygiene culture

See something, say something:

- If you see hygiene issues, don't just look away, inform leadership for corrective action
- If handwashing supplies are empty or running low, let leadership know

Uphold personal hygiene standards:

- Ensure your hair is washed every 2-3 days
- Keep your fingernails short and easily cleaned
- Don't wear nail polish, because it can chip off and go into food
- Make certain your clothing is clean and free of soil
- Avoid wearing jewelry

Always follow company PPE procedures:

- Always wear the appropriate Personal Protective Equipment (PPE) required for the job
- Don PPE in the proper order per your SSOPs and GMPs

Always maintain PPE as an extension of your hygiene culture:

- Uniforms, aprons, frocks & outer garments should be clean at the beginning of each shift and changed regularly
- Do not wear damaged or deteriorating outer garments
 - Inform leadership if outer garments are not clean, damaged or deteriorating

Always follow hand and footwear hygiene processes:

- Always wash and dry hands thoroughly after donning PPE
 - Wash hands the same way and for the proper length every time
- If wearing gloves, sanitize gloves after donning
- Ensure that footwear can be easily sanitized before entering the production facility

Avoid food safety risks:

- Always inform manager when feeling sick
 - Do not go to work sick, and follow the company's illness policy
- Do not wear outer garments outside
- Be mindful of what you touch as it could be a contamination point for pathogens or allergens

Signature

Printed Name

Position at Company

Signature

Printed Name

Position at Company